

**West Calcasieu Parish Community Center Authority  
Board of Directors-Regular Meeting  
June 20, 2018  
West-Cal Events Center  
Sulphur, Louisiana**

**Meeting was called to order at 5:30 p.m. by Meg Lovejoy**

**Invocation pronounced by Mike O'Quinn**

**Pledge was led by J. C. Cormier**

**ROLL CALL:**

Roll call was made with the following results:

Present:	Meg Lovejoy- Chairman	J.C. Cormier-Vice Chairman
	Coy Vincent-Secretary/Treasurer	Evelyn White-Board Member
	Mike O'Quinn-Board Member	Darwin Pinder-Board Member
	Adrian Moreno-Executive Director	Joyce Anderson-Operations Manager
	Sarah Higdon-Event Services Supervisor	

Absent: George Vincent-Board Member

**AMENDMENTS, ADDITIONS, DELETIONS TO THE PROPOSED AGENDA:**

J.C. Cormier made a motion to accept the agenda as presented. Evelyn White seconded the motion. All voted and approved.

**APPROVAL OF MINUTES:**

Coy Vincent made a motion to accept the May 16, 2018 regular meeting minutes as presented. Mike O'Quinn seconded the motion. All voted and approved.

**APPROVAL OF FINANCIAL REPORT:**

Mr. Moreno gave a summary of the Financial reports as presented for May 2018. Hotel/Motel taxes for the 3<sup>rd</sup> quarter have been collected and deposited in the amount of \$458,134.22 bringing the total collections for the fiscal year to \$1,638,200. The original cap for the fiscal year has been exceeded with the 4<sup>th</sup> and historically largest quarter collections yet to be received. Mr. Moreno stated that even with the addition of the BA-7 that was approved this past spring, the Authority could potentially exceed the fiscal year cap in collections and begin the new fiscal year with rollover funds.

With just a few weeks left before the close of the fiscal year, year-to-date Income is 19% over budget while Expenses are roughly \$102,000 or 8% below.

Coy Vincent made a motion to accept the May 2018 financial reports as presented. J. C. Cormier seconded the motion. All voted and approved.

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

**A. Arvel Loop Road Right-of-Way extension (Mayor Danahay)**

Mayor Danahay addressed the board regarding the Arvel Loop Road Right-of way project. Currently the RV project developers have the available property needed along the current road right-of-way to build a road to city specifications. However, due to the limited space available the road's location will be built alongside one of Gravity Drainages' main drainage laterals. If and once the road is accepted by the City of Sulphur, the city will then be required to maintain the drainage lateral alongside the proposed road causing foreseeable difficulties in the future. The City of Sulphur is therefore making a formal request from the West Calcasieu Community Center Authority for a donation of an additional twenty-five feet (25') to extend the current road right-of-way on Arvel Loop. Byron Racca with Meyers and Associates representing the city was also present to answer questions from the board.

J. C. Cormier made a motion to donate twenty-five feet (25') to the City of Sulphur to extend the current road right-of-way as requested. Coy Vincent seconded the motion. All voted with the following results.

Yeas: J.C. Cormier, Coy Vincent, Mike O'Quinn, and Evelyn White

Nays: Darwin Pinder

Abstain: Meg Lovejoy

Absent: George Vincent

**DIRECTOR'S REPORT:**

Mr. Moreno gave a brief update on the Authorities operations:

Mr. Moreno will begin planning the upcoming maintenance projects for the Arena. Mr. Moreno also reminded the board that the State of Louisiana mandates a 1-hour Ethics training annually for all Board members and employees. Joyce Anderson has attended a training to be able to proctor this training for all interested in attending a live training rather than on the computer. The training will be set for 4:00 pm prior to next months board meeting for anyone interested in attending.

**PUBLIC COMMENTS:**

None

**ADJOURNMENT:**

With no further business to discuss made a motion to adjourn. seconded. All voted and approved.

**The next regular meeting of the Board of Directors will be held on Wednesday, July 18, 2018 at 5:30 p.m. at the West Cal Events Center, Sulphur, Louisiana.**